

ESE offers Meeting Grants worth up to €400 each for ESE members to attend an ESE meeting.

ESE Meeting Grants are made as a contribution towards the total cost of attending either the annual European Congress of Endocrinology (ECE) or an ESE Training Course in accordance with the eligibility criteria set below.

Eligibility criteria

- Applicant must be a current member of ESE.
- Applicant must be within 10 years post-PhD or MD or below high income country status, as classified by the [World Bank](#).
- Applicant must provide proof of eligibility.
- The ESE Meeting Grant is available for attendance to the annual ECE or an ESE Training course and can be used for payment towards travel, accommodation or registration.
- The ESE Meeting Grant does NOT entitle the applicant to free registration.
- If the ESE Meeting Grant is for ECE then the applicant must be the presenting author of an accepted abstract.
- Delegates who are not fully funded by industry are eligible.

This application must be submitted to the ESE Office no later than 8 weeks before the first day of the meeting you would like to attend.

Name of Applicant:

Department and Postal Address:

.....
.....

Country of Residence:

Date of birth:

Email (please print clearly):

I am a member of the ESE, and my membership number is:

Please note that you must be an ESE member to be eligible. You can contact the ESE Office (info@euro-endo.org) if you need confirmation of your membership number.

Details of ESE meeting to attend:

Title:

Place:

Dates:

For ECE you must be the presenting author of an accepted abstract. Details of abstract required:

Abstract title:

Abstract number:

Name of first author (if different to presenting author):

Expenses – please give full details

| | | |
|----------------------------------|----------|---------------|
| Cost of travel | | € EURO |
| From | To | |
| From | To | |
| Accommodation costs: | | |
| Registration fee: | | |
| Other costs: (please specify) | | |

Total amount requested by applicant € _____
Up to a maximum of €400

Payment information:

Any payment made in advance of the meeting will be made by bank transfer to institutional accounts only. Payments to a personal bank account will only be made after the meeting and against supporting receipts.

Please provide full bank details below including the bank name and IBAN number in **print format**:

| | |
|--|--|
| *Mandatory* Account name | |
| *Mandatory* IBAN number | |
| *Mandatory* Branch Identifier Code/SWIFT | |
| Bank Sort Code (if UK bank) | |
| Bank account number (if UK bank) | |
| Is this your Institution or Personal account | |

In order to process your payment, please provide full address details of where the bank account is registered. Please provide either your personal home address or Institution address below:

| | |
|---|--|
| *Mandatory* House/building number | |
| *Mandatory* Street/Road | |
| *Mandatory* County | |
| *Mandatory* Country | |
| *Mandatory* Post code/Zip code | |
| | |

| ✓ ✗ | Check List |
|-----|--|
| | I am a current member of ESE. |
| | I am within 10 years post-PHD or MD. |
| | I reside in a country below high income country status, as classified by the World Bank . |
| | I attach proof of eligibility to this application form. |
| | I understand this grant is available for attendance to the annual ECE or an ESE training course and can be used for payment towards travel, accommodation or registration. |
| | My attendance is not fully funded by industry. |
| | I am the presenting author of an accepted abstract (required for ECE only). |
| | I understand that the ESE Meeting Grant does NOT entitle me to free registration. |

I confirm that I meet the conditions of the eligibility criteria as set out above and that if awarded, the ESE Meeting grant will be used for the purpose of attending the specified ESE meeting and if full support is obtained elsewhere, it will be refunded to the European Society of Endocrinology.

Applicants will be notified as to whether their application has been successful. The Treasurer's decision is final. We regret no funds can be awarded if the form is incomplete.

Applicant's signature Date

Send the completed application form and required documentation no later than 8 weeks before the first day of the meeting you would like to attend to:

ESE Office
Euro House, 22 Apex Court
Woodlands, Bradley Stoke
Bristol, BS32 4JT. UK.
Email: info@euro-endo.org

| FOR OFFICIAL USE | | |
|---------------------------------|--------------------|---------------------------------------|
| Date received | Membership checked | Meeting to attend |
| Presenting Author checked (ECE) | Criteria met | |
| Grant offered | Accepted | <i>Application version April 2013</i> |